



For Parents Only

Please retain this Newsletter for important information

Summer Hill

1107 Gully Road
 Wall, New Jersey 07753
 732-681-3483
 Fax 732-681-3502
www.summerhillschool.com

ARRIVAL

Please drive up to the front gate where the teacher will greet your child and assist him or her in exiting your vehicle. The teacher will be at the front gate promptly at 8:50. Please do not drop off your children prior to this time, unless registered for extended hours.

DISMISSAL

Each parent will be given a name card to place in your car window. At dismissal, the parent is to drive up to the gate, remain in your car, and your child will be escorted to you. Please arrive promptly. Your child will be awaiting your arrival and even 15 minutes can seem like an extensive wait to a young child.

FULL DAY STUDENTS

1. Nap: Please send in a blanket and sheet for rest time. 2. Lunches: Please avoid glass containers and lunches that need to be heated. We do not have access to a microwave to heat lunches. 3. Departure: Parents picking up after 3:00 pm need to come into school to sign children out. Please remember that we close promptly at 5:30 pm.

ORIENTATION

New students will receive notification of their orientation appointment via postcard in late August.

MEDICAL RECORDS

All students must have a health form on file at Summer Hill. Please complete and return prior to September 1st.

BIRTHDAYS/HOLIDAYS

Please **DO NOT** send in cake, candy or other sweets at anytime. We will not distribute these to the children, as these items are contrary to our nutritional stance. We have a special way of acknowledging your child's birthday and believe family celebrations should be separate from school. Please, no Holiday goodie bags.

COMMUNICABLE DISEASE

Please read "information to parents" handout regarding illness. All children must be fever free for at least 24 hours prior to returning to school. Please notify us immediately if your child has contracted a communicable disease. Health alerts will be sent via phone blast system as needed.

CLOTHING

Learning involves free exploration which can be messy, therefore you may want to dress your child in play clothes. We suggest clothes that children can put on themselves; such as pants with elastic waist band (if they cannot manage buttons and zippers yet). **Sneakers** should be worn at all times so children can safely participate in all movement activities. Dress shoes are not appropriate for school. Please no Crocs or sandals. The children will utilize the outdoor environment, so please dress your child appropriately.

SNACKS

Nutritious snacks of fruits, vegetables, etc., will be provided throughout the day.

DROP IN

We welcome parents visits. However, **please give the children several weeks to adjust to their new environment before requesting to observe.** Our environment has not been designed for the safe use of children under the age of 2½. Therefore, we ask that you please leave young siblings at home when visiting. Parent conferences will be scheduled during the month of February, and as needed in May.

PAYMENTS

Please submit your tuition payment on the **1st of each month.**

Reminder: Payment number two (2) is due September 1st before the start of school. We will enforce the \$25.00 late fee and returned check fee. Absolutely no refunds will be offered for illness, vacations, etc. We must pay salaries even when your child is not in class.

SNOW OR ICE CONDITIONS

To avoid becoming stuck on driveway incline during icy or snowy conditions, stop at the bottom of incline until circle is clear, then proceed up to gate.

EMERGENCY CLOSINGS

Emergency closings will be announced via our phone blast system. If you miss a call after hours and didn't receive the message, please call the phone blast hotline at 1-877-565-8456.

2017	SCHOOL CALENDAR	2018
SEPTEMBER		FEBRUARY
5, 6 Staff Inservice		15-19 President's Day Weekend (School Closed)
7, 8 Orientation (new students by appt.)		MARCH
11, 12 First Days of School		17 School and Camp Open House (10 am - noon)
OCTOBER		30 - April 6 Spring Recess (School Closed)
4, 5 Parent Nights		MAY
9 Columbus Day (School Closed)		25-28 Memorial Day Weekend (School Closed)
NOVEMBER		JUNE
9, 10 NJEA Convention (School Closed)		7, 8 Last Days of School
23, 24 Thanksgiving Recess (School Closed)		25 First Day of Camp
DECEMBER		
23 - Jan. 1 Holiday Recess (School Closed)		
JANUARY		
2 School Reopens		
15 MLK Day (School Closed)		